PLAN DOCUMENT AMENDMENT

Purpose: The amendment in this Form is generally needed if the employer will receive protected health information while performing activities on behalf of the health plan. If we are completing this Form 4, we also must complete Form 5, Certification of Amendment and also must verify that Form 7, Privacy Practices Notice, states that disclosures to the employer are allowed.

Your PBA Plan Document was amended under the proposed regulations and does not need to be changed at this time.

It is important that you update form 5 – Plan Sponsor Certification for your files.

You must also complete form 7 – Notice of Privacy Practices, and distribute it to all covered employees by 9-23-13.